



BRANDON SCHOOL DIVISION

February 17, 2016

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, FEBRUARY 22, 2016
7:00 P.M.

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

1.03 Adoption of Minutes of Previous Meetings

- a) Special Board Meeting, February 8, 2016.
Adopt.
- b) Regular Board Meeting, February 8, 2016.
Adopt.
- c) Special Board Meeting – Budget Deliberations, February 16, 2016
Adopt.

2.00 GOVERNANCE MATTERS:

2.01 Presentations for Information

- a) Julia Greer, Grade 11 Crocus Plains Regional Secondary School student, receiving recognition on being this year's winner of the *Deborah and Srdjan Adventure Scholarship*.

2.02 Reports of Committees

- a) Divisional Futures & Community Relations Committee Meeting P. Bowslaugh

2.03 Delegations and Petitions**2.04 Communications for Action**

- a) Heather Demetriooff, Director, Education and Communication Services, Manitoba School Boards Association (MSBA), November 4, 2015, addressed to School Board Chairs and Superintendents, noting that since 2000 the MSBA has held a raffle in conjunction with their annual convention, with all proceeds going to a children's charity. For 2016, the Manitoba Riding for the Disabled Association was selected as the charity of choice for an additional one-year commitment. Since the inception of this raffle, school boards, students and staff have become more and more creative in terms of their donations, which have included:

- Items created by students (artwork, metal work, or almost anything made out of wood);
- Divisional Pride Wear; and
- Items representing local areas (e.g. picture of a local scene or locally produced quilts).

Ms. Demetriooff asks that if divisions are willing and able to participate by making a donations, to advise their Convention Coordinator, Carmen Neufeld, no later than Friday, February 26, 2016. (Appendix "A")

2.05 Business Arising**- From Previous Delegation****- From Board Agenda**

- a) Correspondence from Heather Demetriooff, Director, Education and Communication Services, Manitoba School Boards Association (MSBA), requesting donations for the children's charity raffle to be held at their annual convention.

Refer Motions.

- MSBA issues (last meeting of the month)**- From Report of Senior Administration**

- a) School Reports:
- NIL
- b) Learning Support Services Report:
- NIL
- c) Items from Senior Administration Report:
- Kirkcaldy Heights School Off-Site Activity Request (ON/QC) – Refer Motions.

2.06 Public Inquiries (max. 15 minutes)**2.07 Motions**

- 18/2016 That the trip involving nine (9) male and seventeen (17) female Kirkcaldy Heights French students in grades 7 and 8 to make a trip to Ontario and Quebec from May 27

to June 2, 2016 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.

19/2016 That the Brandon School Division and the Brandon Teachers' Association participate on a 50/50 cost sharing basis in conducting an all candidates forum during the Provincial Election campaign.

20/2016 That the artwork presented to the Board tonight be donated to the Manitoba School Boards Association (MSBA) Convention Silent Auction in support of children's charities.

2.08 Bylaws

By-Law 1/2016

2nd Reading

That By-law 1/2016, being a by-law of the Board of Trustees of the Brandon School Division for the purpose of amending By-law 4/2014 to make changes under "Section 56(3) 2." to amend the statement regarding meeting absences and resulting loss of indemnity, to align the By-law with Policy 2019 – "Electronic Meetings", be now read for the second time, have been first read on February 8, 2016.

By-Law 2/2016

2nd Reading

That By-law 2/2016 being a borrowing by-law in the amount of \$637,300.00 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School

Project

Betty Gibson School	Grooming Room
Betty Gibson School	One un-linked modular classroom # M426
George Fitton School	K3 Two Classroom Renovation of Existing Gymnasium
Riverview School	Furnace Replacement Ph II
Vincent Massey High School	Renovation of Two Science Classrooms
Vincent Massey High School	Roof Replacement Areas D and G
Waverly Park School	Two Classroom Addition
Crocus Plains Regional Secondary	Science Lab Renovation
Meadows School	Elevator
Meadows School	Three Classroom & Elevator Access Addition

be now read for the second time, having been first read on February 8, 2016.

3rd Reading

That the rules be suspended and By-law 2/2016 be now read for a third and final time, and taken as read, finally passed.

2.09 Giving of Notice

2.10 Inquiries

- Trustee Inquiries

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

3.02 Communications for Information

3.03 Announcements

- a) Facilities & Transportation Committee Meeting – 11:30 a.m., Tuesday, February 23, 2016, Boardroom.
- b) Education Committee Meeting – 11:30 a.m., Thursday, February 25, 2016, Boardroom.
- c) Finance Committee Meeting – 1:00 p.m., Thursday, February 25, 2016, Boardroom.
- d) Special Board Meeting – Public Presentations re: Proposed 2016-2017 Budget – 7:00 p.m., Monday, February 29, 2016, Boardroom.
- e) NEXT REGULAR BOARD MEETING – Final Approval of 2016-2017 Budget - 7:00 p.m., Monday, March 7, 2016, Boardroom.

4.00 IN CAMERA DISCUSSION

4.01 Student Issues

- Reports
- Trustee Inquiries

4.02 Personnel Matters

- Reports
 - a) Confidential #1 – Personnel Report.
- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

4.04 Board Operations

- Reports
- Trustee Inquiries

5.00 ADJOURNMENT



BRANDON SCHOOL DIVISION

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 6:50 P.M., MONDAY, FEBRUARY 8, 2016.

PRESENT:

Mr. M. Sefton, Chairperson, Dr. L. Ross, Vice-Chairperson, Ms. S. Bambridge, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck (by phone), Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. Terri Curtis, Live Streaming Video Operator.

Senior Administration: Mr. M. Gustafson, Assistant Superintendent, Mr. G. Malazdrewicz, Assistant Superintendent, Ms. E. Jamora, Assistant Secretary-Treasurer.

REGRETS:

Dr. D. M. Michaels, Superintendent/CEO, Mr. J. Murray

CALL:

The Chairperson called the meeting to order at 6:50 p.m. and referred to the Call.

The meeting had been called for the purpose of considering the following:

a) Giving of Notice – Borrowing By-Law 2/2016.

Mr. Sumner

I hereby give notice that at the next regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-Law 2/2016 for the purpose of borrowing the sum of \$637,300 to meet partial costs for construction of the following:

School

Project

Betty Gibson School

Grooming Room

Betty Gibson School

One un-linked modular classroom # M426

George Fitton School

K3 Two Classroom Renovation of Existing Gymnasium

Riverview School

Furnace Replacement Ph II

Vincent Massey High School

Renovation of Two Science Classrooms

Vincent Massey High School

Roof Replacement Areas D and G

Waverly Park School

Two Classroom Addition

Crocus Plains Regional Secondary

Science Lab Renovation

Meadows School

Elevator

Meadows School

Three Classroom & Elevator Access Addition

Dr. Ross– Mrs. Bowslaugh
That the meeting do now adjourn (6:51 p.m.).
Carried.

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, FEBRUARY 8, 2016.

PRESENT:

Mr. M. Sefton, Chairperson, Dr. L. Ross, Vice-Chairperson, Ms. S. Bambridge, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck (by phone), Mr. J. Murray, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Mr. M. Gustafson, Assistant Superintendent, Mr. G. Malazdrewicz, Assistant Superintendent, Ms. E. Jamora, Assistant Secretary-Treasurer, Ms. B. Switzer, Director of Human Resources.

REGRETS:

Dr. D. M. Michaels, Superintendent/CEO.

The Chairperson called the meeting to order at 7:00 p.m. and welcomed everyone in attendance.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

Mr. Gustafson, Assistant Superintendent, noted he had two student matters for In-Camera.

Mr. Malazdrewicz noted he had one item for In-Camera.

Trustee Sefton noted he had one Board Operations matter for In-Camera.

Mr. Bartlette – Mr. Murray
That the agenda be approved as amended.
Carried.

1.03 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Board Meeting held January 25, 2016 were circulated.

Ms. Bambridge – Mr. Bartlette
That the Minutes be approved.
Carried.

- b) The Minutes of the Special Meeting held February 3, 2016 were circulated.

Mr. Denis Labossiere, Secretary-Treasurer, provided clarification in regards to the pupil/teacher ratio and spoke to his presentation of the FRAME comparison. Mr. Labossiere stated that the ratio of 12.8 that was included in the minutes does not include clinicians, which are psychologists, social workers, speech language pathologists and Division Administrators. It does include all teachers and curriculum consultants.

Mrs. Bowslaugh – Mr. Buri
That the Minutes be approved.
Carried.

2.00 GOVERNANCE MATTERS:

2.01 Presentations For Information

- a) Ms. Cindy Swallow, Valleyview Centennial School teacher, presented on the school's participation in the Coles Book Store Adopt-A-School Program. Ms. Swallow provided background on how the school became involved in the program and played videos which included photos and two songs the students had written and performed. Ms. Swallow noted that the school won 3rd place in the voting and received a total of \$12,752 worth of whatever the school would like to buy from Chapters-Indigo. Out of this total, each classroom has received a \$500 gift certificate to start their library. Ms. Swallow thanked everyone who voted and supported the school and donated books.

Trustee Sefton thanked Ms. Swallow for attending the meeting and for her presentation.

- b) Ms. Amy Buehler, retired teacher, presented on the École New Era School Book Project. Ms. Buehler noted there are 13 books in this round of the book project, and she provided copies of the books for Trustees to review. Ms. Buehler highlighted the following from the project:
- 13 books
 - 37 students involved; 55 total with all the others involved (Editors, teachers, translators)
 - Thank you note in the back of all the books in 8 different languages – there were 4 languages in the first project
 - The thank you's are to the Brandon School Division, Westman Immigrant Services, Brandon University and the Brandon Teacher's Association
 - Books include: action/adventure, fiction, non-fiction, biography, fairy tales, bullying in schools and cyberbullying

Students read excerpts of the books they wrote, reading first in English and then in their first language. Ms. Buehler noted that the books are a teaching resource for teachers and a resource for students and a wonderful acknowledgement of our multicultural, multilingual, multi-talented students and our multicultural, multilingual schools and our city and our country. Ms. Buehler thanked the Board of Trustees for the opportunity and noted that it has been a highlight of her teaching career working with these wonderful students and these books are a treasure.

Trustee Sefton thanked Ms. Buehler and the students for attending the meeting. Mr. Sefton stated how proud the Division is of all the students and how proud the Board is to have the

students in the Brandon School Division and to have these books that will mean so much to so many other students. Trustee Sefton noted the students have set an excellent example for other students in Brandon and for that the Division thanks them. He noted that their parents must be very proud and the Division shares that pride with the parents.

Trustee Murray spoke on the project and how it is something the students will remember for a lifetime and how Ms. Buehler is a special teacher who has gone above and beyond in her position to do this work and have these books published. She has introduced the Brandon School Division the world as these books went everywhere. He added that as good as it is for the students and the parents, it's been fabulous for the Division. He noted it is something that has made the Division very proud and put the Division in the forefront and he would certainly get behind this project anytime it comes forward.

Trustee Bowslaugh spoke on Policy 1001.1 – Equity, and how it relates to the students in this project and expressed her thanks to Ms. Buehler and the students.

Ms. Buehler noted that there will be a book signing and celebration day on Thursday, February 25, 2016 at 4:15 p.m. in the New Era library. The students who were involved in this project will be signing their books and some of the books will be for sale. The set of books will be given to every school library in Brandon, and the City of Brandon Library will also receive a set. She thanked the Board of Trustees for their kind words.

Mr. Sefton thanked Ms. Buehler, the students, teachers and parents for attending the meeting.

2.02 Reports of Committees

a) Policy Review Committee Meeting

The written report of the Policy Review Committee meeting held on January 21, 2016 was circulated.

Mr. Bartlette – Mr. Murray

That the Minutes be received and filed.

Carried.

b) Education Committee Meeting

Trustee Bambridge provided a verbal report on the Education Committee's visit to Alexander School on January 28, 2016.

Trustee Murray asked if the busing of band students from Alexander School could be looked at by the Facilities and Transportation Committee. Committee Chair Trustee Buri stated that the Committee will look into this matter.

c) Finance Committee Meeting

The written report of the Finance Committee meeting held on January 28, 2016 was circulated.

Mr. Sumner – Dr. Ross

That the Minutes be received and filed.

Carried.

2.03 Delegations and Petitions**2.04 Communications for Action****2.05 Business Arising****- From Previous Delegation**

- a) In response to the presentation by Ms. Kerri Lynn Gudz, École Harrison parent, regarding the French Immersion Kindergarten Registration Process, Trustee Sefton recommended that Mr. Denis Labossiere, Secretary-Treasurer, write a letter to Ms. Gudz thanking her for taking the time to come and meet with the Board and present her concerns and ideas to the Trustees and that the Board appreciates her taking the time to do so. The Board agreed to this recommendation.

Trustee Sumner noted one of the questions posed by Ms. Gudz regarded line-ups at other schools and he asked that the letter clarify the intent of Motion 05/2016 which was brought before the Board in January. In that motion the Board stipulated that any program that experienced considerable line-ups would be dealt with through the new policy that is being applied to École Harrison. Trustees agreed to this request.

- From Board Agenda**- MSBA issues (last meeting of the month)**

Trustee Kruck asked why the motions brought forward by the Board to the MSBA were declined.

Trustee Sefton responded that the response from the Region Coordinator was that only three or four questions were sent forward.

- From Report of Senior Administration

- a) School Reports:
 - NIL
- b) Learning Support Services Presentation:
 - NIL
- c) Items from Senior Administration Report:
 - Audit Engagement Letter – Refer Motions.
 - Giving of Notice – Policy 1023 – “Scent Controlled Facilities” – Refer Motions.
 - Giving of Notice – Procedures 1023 – “Scent Controlled Facilities” – Refer Motions.
 - Giving of Notice – Procedures 2019 – Electronic Meetings” – Refer Motions.
 - Aboriginal Youth Conference - School Bus Request – Refer Motions.
 - Prairie Mountain Health Agreements – Refer Motions.
 - Transfer of 2016-2017 Operating Budget to Board of Trustees – Refer Motions.

The Secretary-Treasurer spoke on items coming forward as motions, including a request for School Busing Services for an Aboriginal Youth Conference on February 20, 2016; two Prairie Mountain Health Service Purchase Agreements for Occupational Therapy and Speech Language Services and the transfer of the 2016-2017 Operating Budget to Trustees.

2.06 Public Inquiries (max. 15 minutes)

2.07 Motions

- 10/2016 Mr. Sumner – Mr. Bartlette
That the Auditor letter regarding the audit engagement for the December 31, 2015 year end between the Division and BDO Canada LLP, Chartered Accountants, be approved and that the Chairperson and Secretary-Treasurer be authorized to affix their signatures thereto.

Trustee Murray asked when was the last time this was put out to public tender and he noted he believed the term of the tender was five years. Mr. Labossiere confirmed that on January 23, 2012, a motion was approved for auditing services for five years commencing with the 2011–2012 audit.

Carried.

- 11/2016 Mr. Bartlette – Mrs. Bowslaugh
That Policy 1023 – “Scent/Fragrance Free Facilities” is hereby rescinded and replaced with Policy 1023 – “Scent Controlled Facilities”.

Carried.

- 12/2016 Mr. Bartlette – Mrs. Bowslaugh
That Procedures 1023 – “Scent Controlled Facilities” is hereby adopted.

Carried.

- 13/2016 Mrs. Bowslaugh – Mr. Bartlette
That Policy 2019 – “Electronic Meetings” is hereby rescinded and replaced with Policy 2019 – “Electronic Meetings”.

Carried.

- 14/2016 Mr. Buri – Ms. Bambridge
That a school bus be provided to the Aboriginal Youth Conference for their Conference on February 20, 2016, at the current rates subject to approval by the Supervisor of Transportation and the Manitoba Transport Board.

Carried.

- 15/2016 Mr. Buri – Ms. Bambridge
That the Service Purchase Agreement between Prairie Mountain Health and Brandon School Division for the purchase of Occupational Therapy services for the 2015-2016 school year be approved in the amount of \$24,435.

Trustee Bartlette asked questions for clarification.

Carried.

16/2016 Mr. Murray – Ms. Bambridge

That the Service Purchase Agreement between Prairie Mountain Health and Brandon School Division for the purchase of speech language services effective September 1, 2015 be approved.

Carried.

17/2016 Ms. Bambridge – Mr. Buri

That Senior Administration transfer the 2016-2017 Operating Budget to the Board of Trustees for the Board's ownership and final decision making.

Carried.

2.08 By-Laws

Ms. Bambridge

1st Reading – By-Law 1/2016

That By-law 1/2016, being a by-law of the Board of Trustees of the Brandon School Division for the purpose of amending By-law 4/2014 to make changes under "Section 56(3) 2." to amend the statement regarding meeting absences and resulting loss of indemnity, to align the By-law with Policy 2019 – "Electronic Meetings", be now read for the first time.

Carried.

THE BRANDON SCHOOL DIVISION

BYLAW NO. 1/2016

A By-Law of the Board of Trustees of The Brandon School Division for the purpose of amending By-Law 4/2014, to authorize payment of indemnities and mileage to Trustees.

WHEREAS it is deemed necessary to amend Section 56(3) 2. of By-law 4/2014 to amend the indemnity by-law statement, changing the statement regarding meeting absences and resulting loss of indemnity in said section;

NOW THEREFORE the Board of Trustees in session duly assembled enacts as follows:

2. That absence from any regular meeting of the Board over three (3) in any one calendar year shall result in a loss of indemnity of Three Hundred and Fifty (\$350) for each meeting beyond the three (3) meetings, and further provided that, where any absence from a regular meeting of the Board, is indicated by motion authorizing the member to attend a conference or the like or be absent, such absence shall constitute an authorized absence from meetings and does not apply against the three (3) meetings absence as referred herein. Exemptions to the provisions above may be granted by a two-thirds vote by the Board of Trustees on a case by case basis;

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division, assembled at Brandon, in the Province of Manitoba, this 8th day of February 2016.

SECOND READING: ____ day of ____ 2016

THIRD READING: ____ day of ____ 2016

Chairperson

Secretary-Treasurer

I, _____, Secretary-Treasurer of The Brandon School Division, DO HEREBY CERTIFY THE ABOVE to be a true and correct copy of Bylaw No. 1/2016

Secretary-Treasurer

Mr. Sumner

1st Reading – By-Law 2/2016

That By-law 2/2016 being a borrowing by-law in the amount of \$637,300.00 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School

Project

Betty Gibson School	Grooming Room
Betty Gibson School	One un-linked modular classroom # M426
George Fitton School	K3 Two Classroom Renovation of Existing Gymnasium
Riverview School	Furnace Replacement Ph II
Vincent Massey High School	Renovation of Two Science Classrooms
Vincent Massey High School	Roof Replacement Areas D and G
Waverly Park School	Two Classroom Addition
Crocus Plains Regional Secondary	Science Lab Renovation
Meadows School	Elevator
Meadows School	Three Classroom & Elevator Access Addition

be now read for the first time.

Carried.

THE BRANDON SCHOOL DIVISION

BYLAW NO. 2/2016

Being a bylaw of the Board of Trustees of The Brandon School Division for the purpose of borrowing the sum of Six Hundred Thirty Seven Thousand Three Hundred Dollars (\$637,300.00) and of issuing a Debenture and/or Promissory Note (hereinafter called the Security) therefore.

WHEREAS it is deemed necessary and expedient to raise by loan the sum of \$637,300.00 upon the credit of the Division for the purpose of payment to meet partial costs for construction of the following:

<u>School</u>	<u>Project</u>
Betty Gibson School	Grooming Room
Betty Gibson School	One un-linked modular classroom # M426
George Fitton School	K3 Two Classroom Renovation of Existing Gymnasium
Riverview School	Furnace Replacement Ph II
Vincent Massey High School	Renovation of Two Science Classrooms
Vincent Massey High School	Roof Replacement Areas D and G
Waverly Park School	Two Classroom Addition
Crocus Plains Regional Secondary	Science Lab Renovation
Meadows School	Elevator
Meadows School	Three Classroom & Elevator Access Addition

NOW THEREFORE, pursuant to the provisions of The Public Schools Act, the Board of Trustees of The Brandon School Division, duly assembled, enacts as follows:

- 1) That it shall be lawful for the said School Trustees to borrow the sum of \$637,300.00 by the issue and sale of the Security of the said School Division as set out below.
- 2) That the said Security shall be issued at Brandon, Manitoba and shall be dated the 15th day of March, 2016 and shall be payable to the Registered Holder at the Office of the Minister of Finance, Winnipeg, Manitoba as follows:
The Security shall be so issued that the amount thereby borrowed shall be repayable in twenty (20) equalized consecutive annual installments of \$45,349.79 each, including principal and interest at the rate of 3.6250 per cent (%) per annum, payable annually on the 15th day of March as per Schedule "A" attached.
- 3) That the first installment shall be payable on the 15th day of March, 2017.
- 4) That the Security shall be signed by the Chairperson of the Board and the Secretary-Treasurer of the said School Division.
- 5) That provisions shall be made for the payment of the said Security, and such provision shall form part of, and be included in, the annual statements of monies required for the purpose of the School Division.

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division assembled at Brandon, in the Province of Manitoba, this _____ day of _____, 2016.

SECOND READING the __Day of _____, 2016.

THIRD READING the _____Day of _____, 2016.

Chairperson

Secretary-Treasurer

CERTIFIED a true copy of Bylaw No. 2/2016 of the Board of Trustees of the Brandon School Division given first reading, the day and year above written.

Secretary-Treasurer

2.09 Giving of Notice

2.10 Trustee Inquiries

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Mr. Greg Malazdrewicz, and Mr. Mathew Gustafson, Assistant Superintendents, provided highlights on the following items from the February 8, 2016 Report of Senior Administration:

- School Visits
- Academic Preparedness – Meadows School
 - Literacy Interventions – Brandon University course, and Meadows School work collaboratively together in the area of student observation and assessment.
 - Student Achievements:
 - Students donated over 650 food items to the Samaritan House Food Bank as part of their Scare Away Hunger Campaign
 - Caring Clover Club
- Global Citizenship – Valleyview Centennial School
 - Hour of Code during Computer Science Education Week
 - Personal Growth – Tell Them From Me Survey Results
 - Ethical Citizenship – Lunch and Learns; partnership with Valleyview Care Home
- Health and Wellbeing – George Fitton School
 - Kids in the Know, Roots of Empathy, Beyond the Hurt, Assiniboine Community College Police Mentorship Program, George Fitton Leadership Team, Youth Revolution, “Project of Heart”.
 - Student Achievements:
 - Kids for Saving Earth

Divisional Initiatives:

- Transitions of Students – Veronica Adams, Inter-Agency Articulation Specialist

- Administrative and Statistical Information
 - Correspondence
 - Angie Veilleux, Community Development Coordinator, City of Brandon

Dr. Ross – Ms. Bambridge

That the February 8, 2016 Report of Senior Administration be received and filed.

Trustee Ross asked how long students with special needs can stay in the school system. Mr. Malazdrewicz responded that depending on the program, students with special needs can stay in the school system until June of the year they turn 21 years old.

Carried.

3.02 Communications for Information

- a) Canadian Parents for French, January 22, 2016, addressed to Brandon School Division Trustees and Administration, in response to Motion 5/2016 that was passed on January 11, 2016, presenting points as feedback and for consideration. (Appendix "A")

Ordered filed.

3.03 Announcements

- a) Workplace Safety and Health Committee Meeting – 1:00 p.m., Thursday, February 11, 2016, Conference Room.
- b) Personnel Committee Meeting – 10:00 a.m., Thursday, February 18, 2016, Boardroom.
- c) Policy Review Committee Meeting – 12:00 p.m., Thursday, February 18, 2016, Boardroom.
- d) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, February 22, 2016, Boardroom.
- e) Upcoming Budget Dates:
 - Public Budget Consultation Forum – 7:00 p.m., Wednesday, February 10, 2016, Meadows School Gymnasium.
 - All Day Budget Meeting – 9:00 a.m., Tuesday, February 16, 2016, Boardroom.
 - Special Board Meeting – Public Presentations re: Proposed 2016-2017 Budget – 7:00 p.m., Monday, February 29, 2016, Boardroom.
 - Regular Board Meeting – Final Approval of 2016-2017 Budget – 7:00 p.m., Monday, March 7, 2016, Boardroom.

Mr. Murray – Mr. Sumner

That the Board do now resolve into Committee of the Whole In-Camera. (8:28 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues**- Reports**

- a) Mr. Mathew Gustafson, Assistant Superintendent, provided information on a student matter.
- b) Mr. Greg Malazdrewicz, Assistant Superintendent, provided information on a student matter.

- Trustee Inquiries**4.02 Personnel Matters****- Reports**

- a) Confidential #1 – Personnel Report was presented.

- Trustee Inquiries**4.03 Property Matters/Tenders****- Reports****- Trustee Inquiries****4.04 Board Operations****- Reports**

- a) Trustee Sefton provided information on a Board Operations Matter.
- b) Trustee Ross provided information on a Board Operations Matter.

- Trustee Inquiries

Mr. Buri – Dr. Ross

That the Committee of the Whole In-Camera do now resolve into Board.

Carried.

5.00 ADJOURNMENT

Mr. Buri – Mrs. Bowslaugh

That the meeting does now adjourn (8:53 p.m.)

Carried.

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 9:00 A.M., TUESDAY, FEBRUARY 16, 2016.

PRESENT:

Mr. M. Sefton, Chairperson, Dr. L. Ross, Vice-Chairperson, Ms. S. Bambridge, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. D. M. Michaels, Superintendent, Mr. M. Gustafson, Assistant Superintendent, Mr. G. Malazdrewicz, Assistant Superintendent, Ms. Eunice Jamora, Assistant Secretary-Treasurer, Ms. B. Switzer, Director of Human Resources.

CALL:

The Chairperson called the meeting to order at 9:00 a.m. and referred to the Call.

The meeting had been called for the purpose of considering the following:

a) Budget Deliberations for 2016-2017

Chairperson, Mark Sefton, provided opening remarks and welcomed everyone to the meeting. He explained the process of the budget deliberations including debating and discussing the actual proposals. He recommended to Trustees that the normal rules be suspended to allow people to speak more than twice on any one item. The Board agreed to this recommendation.

Dr. Donna Michaels, Superintendent of Schools, spoke on the Board of Trustees Governance. She noted this Board has paid very close attention to what governance means and has taken actions to improve the relationship between Senior Administration's operation and the Board's legal role. She stated that this is the day when the Trustee's make the most important decisions that support the Division's students' learning. Equitable access is at the heart of democratic action and is the major goal of the Board of School Trustees. Dr. Michaels spoke to the Coherence in Education Leadership and the Boards' legal governance role. The current operating context of the Brandon School Division is clearly focused on three main themes that arise from Board goals and from the input from the School Division: Academic Preparedness, Global Citizenship and Health and Wellbeing. She noted that this information was being presented to the Board as a basis for their consideration of their decisions related to student wellbeing, to equity and to student achievement. Dr. Michaels concluded that the Board's deliberation within this budget process are clearly and inextricably connected to the ongoing stability, strength and strategic directions. Ultimately the Board's decisions have serious impact on the access of each student to quality personalized learning. Dr. Michaels noted that she and Senior Administration are very mindful of the financial context, realities, changes and challenges. On behalf of the School Division and Senior Administration, Dr. Michaels wished the Board very well in their deliberations and decision making.

Trustee Sumner spoke and gave thanks to the Secretary-Treasurer, Assistant Secretary-Treasurer, the Finance Department staff and the Senior Administration team for their work on this budget. He noted the input from the stakeholder groups and thanked everyone for providing input during those meetings and the Public Budget consultation on February 10, 2016. He noted the two finance governance goals for 2014-2018 are:

- Implement a multi-year budget strategy to plan for future sustainability; to achieve long-term goals.
- Subject to Provincial funding support attempt to limit special levy increases to the sum of inflationary pressures plus enrolment growth.

Mr. Labossiere, Secretary-Treasurer, reviewed the 2016-2017 Financial Budget document and noted that the objective of the day was for the Board to give tentative approval to the 2016-2017 Operating Budget. He noted the upcoming deadlines with respect to presentations by the public, voting on the budget, and forwarding the budget information to Municipalities and the Government.

Mr. Labossiere outlined the 2016-2017 Financial Budget document to be considered and highlighted the following:

- 1) 2015-2016 Budget impact on the 2016 Special Levy,
- 2) Enrolment changes,
- 3) Programs for increasing diversity of student learning needs,
- 4) Provincial Legislation,
- 5) Infrastructure and Support for Program Delivery,
- 6) Collective Agreement Costs,
- 7) Uncertainty of funding,
- 8) Facility Sustainability, and
- 9) Contingency Funds and Reserves,
- 10) New School.

(Mr. Malazdrewicz exited at 9:22 a.m., and returned at 9:24 a.m.)

Trustees asked questions for clarification regarding Kindergarten enrolment, Off-Campus and Upper Deck student enrolment, school bus reserves, and emergency equipment replacement.

(Mr. Gustafson exited at 9:41 a.m., and returned at 9:43 a.m.)

The Board met In-Camera from 9:55 a.m. to 10:43 a.m.

BREAK: 10:45 a.m. to 11:00 a.m.

The Budget and Sustainability Requests recommended for consideration were presented by various Trustees and Senior Administration as follows:

Trustee/Board Committee Requests:

Facilities/Transportation

New School	\$350,000
Deferred needs identified in the Ameresco Report	\$250,000

Human Resources

Comprehensive review and redevelopment of the job evaluation System be conducted by an external firm \$150,000

Full Day – Every Day Kindergarten at King George School (3.0 FTE) \$152,400

Full Day – Every Day Kindergarten at Valleyview Centennial School (1.5 FTE) \$ 76,200

Resources required to extend the hours of operation for the Neelin Off-Campus Program for year 1 of implementation (2.0 FTE) \$127,500

Additional 2 teaching positions to the Neelin High School Off-Campus Program (2.0 FTE) \$171,600

Social Worker to assist under-achieving Aboriginal and low Income students (1.0 FTE) \$ 90,100

Additional 2 teacher specialists in area of literacy and numeracy (2.0 FTE) \$171,600

Increase Professional Development budget \$250,000

International Anti-Bullying Conference in Dublin, Ireland \$ 10,000

Bus monitoring on every bus route and on buses used for Transporting band students (31.45 FTE) \$799,100

Support for Food for Thought Program (1.6 FTE) \$ 41,400

Supplies

Provide financial resources for Youth Revolution Activities \$ 30,000

Increase Friends of Education budget to \$5,000 \$ 2,000

Bullying prevention posters \$ 1,000

Trustee/Board Committee Request Total: \$2,672,900

Senior Administration:**Facilities/Transportation**

Request for 2 new bus routes (3.0 FTE) \$112,000

Video surveillance hardware for bus fleet \$188,700

Human Resources

Additional Education Assistants-Appropriate Educational

Programming (AEP) (10.0 FTE)	\$257,000
Increase in Professional Development budget for Support Staff	\$ 192,500
Increase HSLs from 2.5 hours at Earl Oxford, Riverheights and Valleyview Schools (0.9 FTE)	\$ 21,000
Full time Administrative Assistant at Alexander School (0.5 FTE)	\$ 20,100
Library Technician at École secondaire Neelin High School (0.5 FTE)	\$ 13,100
Electrician with vehicle (1.0 FTE)	\$ 120,400
Supplies	
Transportation to Provincial athletic championships (MHSAA)	\$ 7,500
Senior Administration Sustainability Request Total:	<u>\$ 932,300</u>

Total Trustee and Senior Administration Budget and Sustainability Requests for 2016-2017: **\$3,605,200**

The Budget and Sustainability Requests recommended by individual Board Members/Committees and Senior Administration for consideration were discussed with Trustees speaking for or against each recommended enhancement item with the following results:

1) New School – **AGREED (9-0) - \$350,000**

Trustees unanimously agreed to this item.

2) Deferred needs identified in the Ameresco Report – **AGREED (9-0) - \$250,000**

Trustees unanimously agreed to this item. Trustees asked questions for clarification regarding what amount in the report is funded by the Province. Mr. Labossiere noted that some things are funded and some are not and explained some of the items that are covered by Public Schools' Finance Branch (PSFB). Dr. Michaels added that there is no formal agreement between divisions and the Government as far as what is covered.

3) Comprehensive review and redevelopment of the job evaluation system be conducted by an external firm – **REJECTED (7-2) - \$150,000**

Discussions were held regarding arguments for and against this request. Trustees agreed that funds are to be reallocated from an existing budget line for this request.

4) Full Day – Every Day Kindergarten at King George School – **AGREED (7-2) - \$152,400**

Trustees asked questions for clarification regarding space in the school and the breakdown of the 1.5 teacher positions. Trustee Sumner asked about the EDI test scores for these schools and where Senior Administration sees the greatest need for next year. Mr. Mathew Gustafson, Assistant Superintendent, responded that based on information calculated in the 2012-2013 EDI analysis of vulnerability by school and the 2014-2015 EDI analysis of vulnerability by school, King George is number one and third in those two

analysis in terms of vulnerability and Valleyview is seventh and seventh in those two analysis. Trustee Bartlette asked questions for clarification regarding the annual all-in cost for Full day – Every Day Kindergarten.

- 5) Full Day – Every Day Kindergarten at Valleyview Centennial School – **AGREED (5-4) - \$76,200**

Trustees asked questions for clarification on the EDI analysis.

(Mr. Malazdrewicz exited at 11:44 a.m. and returned at 11:47 a.m.)

- 6) Resources required to extend the hours of operation for the Neelin High School Off-Campus Program for year 1 of implementation – **AGREED (7-2) - \$127,500**

Trustee Sumner asked questions regarding whether these positions would be considered permanent positions. Mr. Gustafson responded that they would be permanent positions. Trustee Sefton asked how many FTE teachers are currently assigned to Off-Campus Upper Deck. Mr. Malazdrewicz responded that there are 6 FTE teachers at Upper Deck. Trustee Sefton suggested that this request be filled with existing staffing. Trustees approved the original request.

(Mr. Malazdrewicz exited at 12:14 p.m. and returned at 12:18 p.m.)

BREAK: 12:20 p.m. to 1:03 p.m.

- 7) Additional 2 teaching positions to the Neelin High School Off-Campus Program – **WITHDRAWN - \$171,600**

Trustee Sefton recommended that this request be withdrawn. The Board agreed to this recommendation.

- 8) Social Worker to assist under-achieving Aboriginal and low income students – **REJECTED (8-1) - \$90,100**

Trustee Kruck spoke on this item and noted that this request would mean speaking directly to under-achieving students and asking the questions regarding what the barriers are. He would also like the social worker to do exit interviews to find out why students are dropping out.

(Mr. Labossiere exited at 1:08 p.m. and returned at 1:09 p.m.)

- 9) Additional 2 teacher specialists in the area of literacy and numeracy – **REJECTED (8-1) - \$171,600**

Trustee Murray spoke on the benefits of the literacy and numeracy specialists.

- 10) Increase Professional Development budget – **REJECTED (8-1) - \$250,000**

Trustee Sefton asked for information regarding the PD budget amounts. Mr. Labossiere responded that the PD Budget for teachers is \$891,400 (85%) and the PD budget for support staff is \$152,500 (15%). Mr. Labossiere added that the PD budget was underspent by \$109,000 last year. Trustee Sumner asked questions for clarification regarding requests denied due to budget capacity. Dr. Michaels responded that very few requests are denied, and if they are it is mainly due to a lack of substitute teachers.

11) International Anti-bullying Conference in Dublin Ireland – **REJECTED (8-1) - \$10,000**

Trustees asked questions for clarification regarding whether this amount could be covered under the existing PD budget. Mr. Gustafson responded that there are limitations due to the high cost of the trip.

12) Bus monitoring on every bus route and on buses used for Transporting band students –
REJECTED (5-4)- \$799,100 AMENDED TO \$80,000 – REJECTED (5-4)

Trustees asked questions for clarification on whether there are currently instances where monitors are on buses and what budget line is being used for these instances. It was requested that this item be added to the next Facilities and Transportation Committee Meeting agenda.

(Mr. Malazdrewicz exited at 2:07 p.m. and returned at 2:11 p.m.)

13) Support for Food for Thought Program – **AGREED (6-3) - \$41,400**

Trustees discussed reducing this amount to cover the request for \$8,000 to purchase supplies to serve the programs in our schools, such as disposable dishes that are required to meet certain health standards. Trustees approved the original request.

BREAK: 2:31 p.m. – 2:46 p.m.

14) Provide financial resources for Youth Revolution Activities - **AGREED (9-0) - \$30,000**

Trustees unanimously agreed to this item.

15) Increase Friends of Education budget to \$5,000 – **WITHDRAWN - \$2,000**

Trustee Buri asked that this request be withdrawn.

16) Bullying prevention posters – **WITHDRAWN - \$1,000**

Trustees asked questions for clarification and made suggestions regarding alternate methods for getting the message out. Trustee Kruck asked that this request be withdrawn and it was agreed that the matter be referred to Senior Administration.

17) Request for 2 new bus routes – **AGREED (9-0) - \$112,000**

Trustee Murray asked whether bus routes are required to come before the Board for approval. Mr. Labossiere noted that the last bus route two years ago did come through as a budget request for Board approval. Trustees unanimously agreed to support this request.

18) Video surveillance hardware for bus fleet – **AGREED (6-3) - \$188,700**
Trustees also agreed to fund a portion of the cost for three (3) new buses from the Bus Reserve – thereby reducing the operating budget by (\$188,700).

Trustees discussed whether there would be sound as well as video and asked about the cost to add sound. Mr. Mel Clark, Director of Facilities and Transportation, noted that microphones would be required but this option has not been investigated. Mr. Sumner noted he sees the advantage of this but does not support the full fleet being outfitted in one year. He suggested the problem routes be covered this year. Trustee Kruck

asked questions for clarification regarding warranty and lifespan of the equipment. Mr. Clark responded that there is a 12 month warranty on the equipment. Trustees asked questions about the locations of cameras and their ability to withstand winter weather. Discussion took place whether to use funds from the School Bus Reserve.

Mr. Labossiere indicated that two (2) transactions can take place: 1) approve the budget request for video surveillance hardware through the operating budget; and 2) fund a portion of the bus purchases through the bus reserve thereby reducing the operating budget.

19) Additional Educational Assistants – Appropriate Educational Programming – **AGREED (5-4) - \$257,000**

Trustees gave arguments for and against this request. Mr. Malazdrewicz and Mr. Labossiere provided information on student needs and level 2 & 3 funding. Dr. Michaels noted that 63 students on the Autism spectrum are in the schools and not funded. Trustee Bowslaugh asked what amount was received through government funding. Mr. Labossiere responded that there was an increase in Level 2 funding of \$155,690 and Level 3 funding of \$131,677.

20) Increase in Professional Development budget for Support Staff – **REDUCED (5-4) - \$96,300**

Trustees asked questions for clarification. Mr. Labossiere stated that \$152,500 is the PD budget for support staff. Ms. Becky Switzer, Director of Human Resources, added that the budget was likely underspent partially because EAs did not attend PD events as they would not be paid for that day. This item was approved over two years.

21) Increase HSLs from 2.5 to 4 hours at Earl Oxford, Riverheights and Valleyview Schools – **AGREED (8-1) - \$21,000**

Trustees asked questions for clarification.

22) Full time Administrative Assistant at Alexander School – **AGREED (9-0) - \$20,100**

Trustees unanimously agreed to this item.

23) Library Technician at École secondaire Neelin High School – **AGREED (9-0) - \$13,100**

Trustees unanimously agreed to this item.

24) Electrician with vehicle – **AGREED (8-1) - \$120,400**

The Secretary-Treasurer noted that the cost of the vehicle (\$48,200) would be a one-time expense and having another electrician would give the ability to provide schools with a higher level of service. Trustees asked questions for clarification regarding what had been spent on outside contractors in past years and the number of current outstanding work orders.

25) Transportation to Provincial athletic championships (MHSAA) – **AGREED (9-0)- \$7,500**

Trustees asked questions for clarification regarding whether this amount was to go to MHSAA, or if it was to assist teams in paying travel costs. It was clarified that this money is to help pay travelling costs for teams going to the provincial championships. Trustees unanimously agreed to support this request.

BREAK: 4:21 p.m. to 4:39 p.m.

Trustee Sefton asked Trustees if they would like to revisit any of the requests. Trustee Sumner asked for every \$50,000 the Board reduces, what is the effect to the property taxes. Mr. Labossiere stated that for every \$100,000 reduced, it would lower the property taxes by 0.1% this year and 0.12% for next year. Trustees agreed to revisit any items that had a 5-4 vote to ensure there had not been a change of heart. After review of the All Day Every Day Kindergarten at Valleyview School, Additional Educational Assistants – AEP, and Increased PD for Support staff, there were no changes.

Mr. Denis Labossiere, Secretary-Treasurer, spoke and noted that 24.00 FTE had been approved, at \$1,674,900, which translates to a property tax increase of 5.41% for the average home valued at \$251,325.

Trustee Sefton said thank you to Mr. Labossiere, Secretary-Treasurer, and Ms. Eunice Jamora, Assistant Secretary-Treasurer on behalf of the Board for their diligent work. He also thanked the Superintendent's Department, and noted that the Trustees asked a lot of questions and Senior Administration provided quality answers, without which, they would not have been able to do their job. He also thanked the Trustees as it is not an easy day and they all have different views of what the priorities are and they do a good job of debating those items.

Dr. Michaels, Superintendent of Schools, provided some brief reflections on the process. She stated that having worked through about 100 budgets in this country, this is the best process she has seen and has participated in. She commended the Board for the policy on budget preparation, for the process and for the lead up to today. All of this work has been incremental through a number of reports and a number of committees and we would not be able to be where we are right now if it were not incremental. She noted that the Secretary-Treasurer and Assistant Secretary-Treasurer are the backbone of the financial operation in the division. Having worked with both of them she is very impressed with the quality and with the diligence and with the transparency. Dr. Michaels offered thanks to her colleagues in Senior Administration because what Trustees received in the Budget book in terms of recommendations was a consensus process that has been undertaken from October until January. She added she finds it very beneficial and to be of a high professional quality. She thanked her colleagues for their hard work.

POINT OF PRIVILEGE

Mrs. Bowslaugh advised that Joy Smith will be attending the Parent Guardian Division Advisory Committee meeting at the Division office on Wednesday, February 17, 2016 at 7:00 p.m. in the Boardroom. Ms. Smith is involved in forming an organization that assists girls who have been swept into the sex trade.

Mr. Buri – Mr. Kruck

That the meeting do now adjourn (5:33 p.m.)

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

Divisional Futures & Community Relations Committee Minutes

Thursday, February 4, 2016 - 12:00 p.m.

Boardroom, Administration Office

Present: P. Bowslaugh (Chair), M. Sefton, K. Sumner
M. Gustafson, Assistant Superintendent

1. CALL TO ORDER

The Divisional Futures & Community Relations Committee Meeting was called to order at 12:20 p.m. by Committee Chair Pat Bowslaugh.

2. APPROVAL OF AGENDA

Trustee Sumner added one item to the agenda.

Trustee Bowslaugh added two verbal updates to the agenda.

The agenda was approved as amended.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of November 5, 2015 and notes from the School Visits to Valleyview Centennial School and

Neelin High School were received as information.

Trustee Bowslaugh provided a verbal update on the Walking with Our Sisters event.

4. COMMITTEE GOVERNANCE GOAL ITEMS

A. Discussion/decision on number of school visits and locations for the 2nd half of year

The Committee discussed the scheduling of lunch visits at schools with students and decided on the following schools and dates:

- Crocus Plains Regional Secondary School - Thursday, March 3, 2016
- Vincent Massey High School – Thursday, March 10, 2016
- Riverheights School – Thursday, April 14, 2016
- Neelin High School Off-Campus Program – Monday, April 25, 2016

5. OTHER COMMITTEE GOVERNANCE MATTERS

Teacher Liaison Committee

The Teacher Liaison Committee minutes of September 30, 2015 were reviewed.

Trustee Sefton stated Trustees have been asked by Alison Johnston, President, Brandon Teachers' Association, if they would like to take part in a forum for the election. Trustee Sumner noted he thought this had worked well in the past.

The Committee will develop questions jointly with the BTA for the event but will not provide the questions to the candidates in advance.

Recommendation:

That Brandon School Division and the Brandon Teachers' Association participate on a 50/50 basis in conducting an all candidates forum during the Provincial Election campaign.

Brandon Urban Aboriginal People's Council (BUPAC)

Trustee Bowslaugh provided a short verbal update on BUPAC.

Parent Guardian Division Advisory Committee

Trustee Bowslaugh provided a short verbal update on the Joy Smith Foundation presentation and noted that Joy Smith will be presenting at the February 17, 2016 Parent Guardian Division Advisory Committee meeting.

6. OPERATIONS INFORMATION

Concept of Operations for Critical Incidents:

Mr. Mathew Gustafson, Assistant Superintendent, provided information on developing a Concept of Operations for Critical Incidents document. He noted that the Concept of Operations should reflect the viewpoints of the Brandon School Division and Brandon Police Service regarding the decision making and communication processes for critical incidents on Brandon School Division property. He added that a flexible, all hazards concept of operations plan will support the communication and decision making process in a critical incident. He spoke briefly on the Brandon School Division's Risk Response Plan, and noted that the Concept of Operations focuses on 4 areas:

- **Initial Response:** Scene isolation and stabilization
- **Command Post Operations:** Scene management and resolution
- **Emergency Operations Centre:** Full expanded Incident Command System for larger management challenges
- **Executive Group:** Overall guidance; focus on impact to institution; organize and direct policy decisions; insulate; inform/update VIP's; politics; message to public.

Mr. Gustafson stated that the first meeting was well received and as the document is developed, he will bring further information back to the Committee.

The meeting adjourned at 1:01 p.m.

Respectfully submitted,

P. Bowslaugh, Chair

M. Sefton

K. Sumner

L. Ross (Alternate)

LEADERSHIP, ADVOCACY AND SERVICE FOR MANITOBA'S PUBLIC SCHOOL BOARDS

4 November 2015

TO: All School Board Chairs and Superintendents

FROM: Heather Demetriooff, Director, Education and Communication Services

RE: Raffle Donations for 2016 Convention

Since 2000, we have held a raffle in conjunction with our annual convention, with all proceeds going to a children's charity. Past recipients of these proceeds, which have averaged more than \$2,000 a year, have been the Children's Wish Foundation, KidSport, the Children's Rehabilitation Foundation (CRF) of Manitoba, TJs Gift Foundation and, most recently, the Manitoba Riding for the Disabled Association.

For 2016, the Manitoba Riding for the Disabled Association was selected as the charity of choice for an additional one-year commitment. The Association was formed in 1977 to provide a therapeutic riding program for children with disabilities. The MRDA is a certified riding program in Manitoba and member of the Canadian Therapeutic Riding Association. It provides therapeutic riding to children 5 to 15 years of age. To learn more, visit the MRDA website at <http://www.mrda.cc/>



Since the inception of this raffle, school boards, students and staff have become more and more creative in terms of their donations. In the process, they have showcased the talents of hundreds of Manitoba students. Donations received in the past have included:

- items created by students (artwork, metal work, or almost anything made out of wood);
- divisional Pride Wear; and
- items representing local areas (e.g. picture of a local scene or locally produced quilts).

The success of this raffle is due entirely to the generosity of member boards such as yours. If you are willing and able to participate by making a donation, please call our Convention Coordinator, **Carmen Neufeld, at (204) 257-5205**. Carmen can also be reached via e-mail at carmen@plannersplus.ca. She will ensure all donations are recognized on our website, as well as at the convention. ***You can facilitate this recognition by including a tag with a description of the item, the school and division making the donation, the student's name (where applicable), and your divisional logo.***

Please advise Carmen no later than **Friday, February 26** if your division will be participating. Donations from your division should be labelled, and either delivered in advance to the association office, or delivered on-site during the convention. It would be appreciated if larger items, such as lawn chairs, tables, etc., could be delivered directly to the Delta Winnipeg. **Please ensure that items delivered to the hotel are clearly marked "MSBA Convention."**

Thank you for considering this request. If you have any questions, please don't hesitate to contact either me or Carmen Neufeld.

:hd



BRANDON SCHOOL DIVISION

Report of Senior Administration to the Board of Trustees

February 22, 2016

A. Business Arising for Board Action

- I. Presentations
- II. Human Resources
- III. Secretary-Treasurer
- IV. Superintendent of Schools
 - 1. Kirkcaldy Heights School Off-Site Activity Request 1
- V. Senior Administration Response to Trustee Inquiries

B. Administrative Information

- I. Human Resources
 - 1. Personnel Report 1
- II. Secretary-Treasurer
 - 1. 2016-2017 Budget Deliberations 2
- III. Superintendent of Schools
 - 1. School Visits (January 28 to February 10, 2016)..... 2
 - 2. School Information – Implementation of Strategic Plan 2014-2017
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 - Academic Preparedness at École secondaire Neelin High School..... 3

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“Accepting the Challenge”

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• Correspondence Received From James Allum, Minister of Education and Advanced Learning.....	9

This report from members of the Brandon School Division Senior Administration is submitted respectfully for your consideration, action, and information.

**Dr. Donna M. Michaels
Superintendent of Schools/
Chief Executive Officer**

A. Business Arising for Board Action

I. PRESENTATIONS

II. HUMAN RESOURCES

III. SECRETARY-TREASURER

IV. SUPERINTENDENT OF SCHOOLS

1. KIRKCALDY HEIGHTS SCHOOL OFF-SITE ACTIVITY REQUEST

For Action.....G. Malazdrewicz

Kirkcaldy Heights School has submitted an off-site activity request (attached as Appendix A for Board of Trustees consideration) for nine (9) male and seventeen (17) female Kirkcaldy Heights French students in grades 7 and 8 to make a trip to Ontario and Quebec from May 27 to June 2, 2016.

Ms. Nancy Hamilton, Principal, Kirkcaldy Heights School; Mr. Greg Malazdrewicz, Assistant Superintendent; and Dr. Donna M. Michaels, Superintendent of Schools/ Chief Executive Officer have given approval for this trip. Approval from the Board of Trustees is respectfully requested.

RECOMMENDATION:

That the trip involving nine (9) male and seventeen (17) female Kirkcaldy Heights French students in grades 7 and 8 to make a trip to Ontario and Quebec from May 27 to June 2, 2016 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.

V. SENIOR ADMINISTRATION RESPONSE TO TRUSTEE INQUIRIES

B. Administrative Information

I. HUMAN RESOURCES

1. PERSONNEL REPORT

For Information..... B. Switzer

Included in the agenda package as Confidential #1 is the Personnel Report, a listing of resignations and employment approved by the Superintendent of Schools and Secretary-Treasurer since the last meeting.

II. SECRETARY-TREASURER

1. 2016-2017 BUDGET DELIBERATIONS

For Information.....D. Labossiere

On February 16, 2016, the Board of Trustees held their all day budget meeting.

Attached as Appendix B is the summary of the 2016-2017 preliminary budget decisions made by the Board together with the property tax implications for an average Brandon residential property assessed at \$251,325.

Please contact me should you require further information.

III. SUPERINTENDENT OF SCHOOLS

1. *SCHOOL VISITS (JANUARY 28 TO FEBRUARY 10, 2016)*

For Information..... D. Michaels

School Visits

The following school visits were undertaken by Assistant Superintendent Gustafson during this reporting period:

- January 28, 2016 – Alexander School
- February 3, 2016 – George Fitton School
- February 3, 2016 – École Harrison
- February 4, 2016 – Earl Oxford School
- February 10, 2016 – Meadows School
- February 10, 2016 – Riverheights School
- February 10, 2016 – Linden Lanes School

School Update Meetings

The following school update meetings were undertaken by Assistant Superintendent Malazdrewicz during this reporting period:

- February 9, 2016 – Kathy Brigden, Principal, Linden Lanes School

School Visits

The following school visits were undertaken by Assistant Superintendent Malazdrewicz during this reporting period:

- February 5, 2016 – George Fitton School

2. SCHOOL INFORMATION – IMPLEMENTATION OF STRATEGIC PLAN 2014-2017

For Information..... D. Michaels

A. ACADEMIC PREPAREDNESS

ACADEMIC PREPAREDNESS AT ÉCOLE SECONDAIRE NEELIN HIGH SCHOOL

Report prepared by Mr. Michael Adamski, Principal, École secondaire Neelin High School

As part of our school development plan's focus in Academic Preparedness, we continue to concentrate on the area of numeracy. As a high school following a semester system, we recognize that a number of grade 9 students are not opting for the full-year mathematics option and may not be registered for Mathematics 9 until the second semester of their grade 9 year. As a result they may not have had any exposure or instruction in mathematics since they left grade 8.

Our numeracy support person, Ms. Donnalea Popple, along with her math colleagues have developed a Grade 9 Math Recovery Package. Ms. Popple reports that the Grade 9 Math Recovery Package is designed to support grade 9 Math students who are enrolled in one-semester grade 9 Math during second semester. As it has been seven months since they have been enrolled in a math course, our mathematics department wished to have a resource in place to review pre-requisite materials and to support students along their mathematics journey. Although the Recovery Package is intended for second semester grade 9 Math students, it may also be used with first semester and full-year grade 9 Math students.

The Recovery Package includes material from grade 7 and 8 Math, which students will need to apply in their study of grade 9 Math concepts. The Recovery Package is divided into eight sections which match the grade 9 Math textbook. The Recovery Package is designed with directions for each set of review questions and as a dual track high school has been translated and is available to both our English and French Immersion grade 9 Math students.

There are various ways in which the Recovery Package could be used with students and their math teachers:

- as review material at the beginning of each chapter;
- as individualized review material for areas of weakness as identified based on the outcomes of the Grade 9 Math Assessment completed at the beginning of the course; and
- in class with teacher direction, in small groups with an educational assistant or independently by the student.

The resource materials have been shared with the other high schools in Brandon and were received in a very positive and appreciative manner. Vice principal Brent Richards at Crocus Plains reported that, "Our grade 9 teachers have commented on its quality, and say they intend to make use of the Recovery packages as part of their instruction."

Student Achievements

Neelin's Concert Choir, Chamber Choir and Simple Green took first place in all of their competitive classes with grades of eighty-seven percent (87%), eighty-eight percent (88%), and eighty-seven percent (87%) (A, Distinction), held at the First Presbyterian Church, Brandon, MB. The Girls Chamber Choir received eighty-seven percent (87%) in their class as well. The Boys Chamber Choir scored a grade of eighty-eight percent (88%) in their class, and were also awarded the Kayleigh Brugger Memorial Trophy. The Chamber Choirs (combined) were, as well, awarded the Kiwanis Club Scholarship of \$100, which will be put toward our Derek Morphy Music Scholarship for students planning to pursue music studies.

Rashmini Shunmugam (grade 12 student) is a finalist for the prestigious Loran Scholars Foundation Award. The Loran Scholars Foundation identifies and supports exceptional young Canadians who demonstrate character, service and leadership.

Serena Heerah (grade 11 student) is a published author. Serena wrote a book titled *Our Mauritius Nou Moris* while she was a student at École New Era. It has been published recently and is available now as a children's resource. Serena will be involved in a book signing event at École New Era School on Thursday, February 25, 2016.

A number of individual Neelin students, as well as those students registered in the Dance courses at Neelin this year, will be participating in the Brandon Festival of the Arts on February 17, 2016.

Some talented mathematical Neelin students from our grade 12 population will be taking part in the 2016 Manitoba Mathematical Contest. Registered participants that have accepted this challenge include: Cassidy Baumung, Dylan Peyachew, Sean Coey, Alexandria Fast, Ellie Duncan, Carlyn Duncan, and Rashmini Shunmugam.

B. GLOBAL CITIZENSHIP

GLOBAL CITIZENSHIP AT VINCENT MASSEY HIGH SCHOOL

Report prepared by Mr. Bruce Shamray, Principal, Vincent Massey High School

In the area of Global Citizenship, Vincent Massey has just completed a successful project named "Stuff the Bus". The project was to encourage our students to participate in a donation drive with proceeds going towards Samaritan House. A school bus was parked at our back door and on December 17, 2016 was loaded from donations that had been collected during the month of December. We partnered with the Seniors Complex next door as well as members of the community. There was an amazing response with three-thousand (3000) pounds of food donations. The staff at Samaritan House were overwhelmed with the donation. The students who helped transport the food to Samaritan House commented on what a positive experience it was for them to see the joy. This initiative is part of our school plan on volunteerism and the benefits to the community it serves.

Another initiative which involves both community involvement and mental health is our school Wellness Day planned for April 19, 2016. In the afternoon, community agencies and resources are invited to display materials and have representatives available at booths for student access. Our committee considers it important to collaborate with outside youth-based agencies in order to bring greater awareness of services available. These agencies have confirmed their participation: Addictions Foundation Manitoba (AFM), Sexual Education Resource Centre (SERC), Public Health and Mental Health.

In the area of student achievement, we would like to draw your attention to the letter attached (Appendix C) from Mr. Trevor Packer who is Senior Vice President for the Advanced Placement (AP) College Board. Seth Friesen who graduated this past June from Vincent Massey received not only a top score but was one of only twelve (12) students in the world to earn every point possible on the AP Calculus exam. We are extremely proud of Seth's accomplishment.

VINCENT MASSEY HIGH SCHOOL JOINS ROTARY INTERACT CLUB

In January, 2016, students and staff at Vincent Massey High School were invited by the Rotary Club of Brandon to participate as a Rotary Sponsored Interact Club. Vincent Massey's Interact Club is dedicated to community and international service; their club projects aim to have a lasting benefit. There are two hundred fifty thousand (250,000) Interact members from 14 to 18 years old involved in 11,000 clubs in 120 countries!

Members plan projects of their own to reach a community in need. The aim is to work with Rotary Clubs and other community organizations to develop service projects. In doing so, members learn the customs and culture of other people and serve their local community. "So far, our members have helped pack and distribute the shoebox gifts for Operation Christmas Child. We were also very active in the West-man Traditional Christmas Dinner from December 23 to December 25. The group was busy peeling potatoes, preparing mashed potatoes and stuffing, and serving turkey dinners to the community. We are currently discussing our next project. We would like to make a significant contribution to an international aid project this year, and we are open to working with other like-minded groups.

We currently have ten students in grade 11 and 12 involved in the club. Others are welcome to join – we especially would like to welcome grade 9 and 10 students!"

École secondaire Neelin High School also participates as a registered Interact Club, sponsored by the Brandon Sunset Rotary Club.

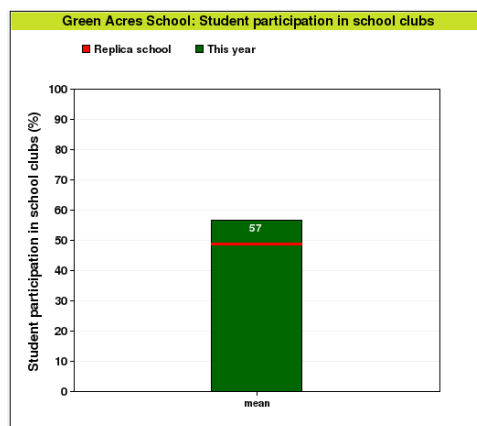
C. HEALTH AND WELLBEING

HEALTH AND WELLBEING AT GREEN ACRES SCHOOL

Report prepared by Mr. Jaime Lombaert, Principal, Green Acres School

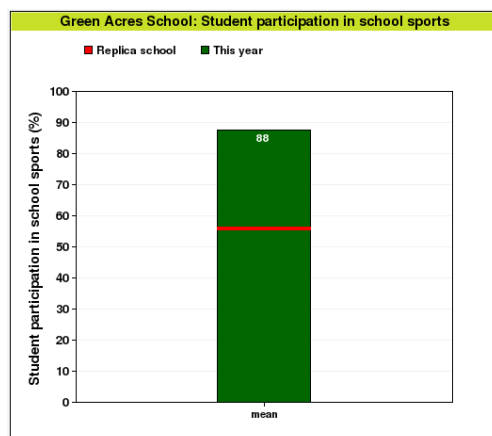
Physical Education for grade 7 and 8 students is located at École Harrison. Students walk to École Harrison four times per cycle for first period Physical Education classes. All practices and home games for sports teams take place at École Harrison. Students and staff have been very dedicated to extracurricular activities; increasing physical and emotional health at Green Acres School, as outlined in the report below.

Student Participation in Clubs (Information Reported from the Tell Them From Me Survey)



The above graph shows students at Green Acres School who take part in art, drama, or music groups; school clubs; or a school committee. Some of the school clubs at Green Acres School include Youth Revolution, Lego Club, Girl Space (middle year's girl club), Student Helpers, Green Up and Gymnastics Club. Fifty-seven (57%) of students at Green Acres School had a high rate of participation in clubs; the Canadian norm for these grades is fifty percent (50%). Sixty-eight percent (68%) of the girls and thirty-six percent (36%) of the boys at Green Acres School have a high rate of participation in clubs. The Canadian norm for girls is fifty-five percent (55%) and for boys is forty-four percent (44%).

Student Participation in School Sports (Information Reported from the Tell Them From Me Survey)



The above graph includes students who play sports with an instructor at school, other than in a gym class. Eighty-eight percent (88%) of Green Acres students had a high rate of participation in sports; the Canadian norm for these grades is fifty-eight percent (58%). Eighty-four percent (84%) of the girls and ninety-two percent (92%) of the boys at Green Acres School had a high rate of participation in sports. The Canadian norm for girls is fifty-six percent (56%) and for boys is sixty percent (60%). Some of the sports offered at Green Acres School include volleyball, basketball, badminton, and soccer. All practices and games for school sports takes place at École Harrison. Green Acres School has also been fortunate to offer intramurals at lunch hour three times per/week this year. This program has been met with great participation and averages approximately twenty (20) students per day.

The Green Acres School community is looking forward to a new gym starting construction in April. The new gym will allow staff to continue to engage students in physical activity through sports and clubs.

3. ADMINISTRATIVE AND STATISTICAL INFORMATION

SUSPENSIONS

<u>SCHOOL</u>	<u>NO./STUDENTS</u>	<u>NO./DAYS</u>	<u>REASON</u>
Crocus Plains	3 total	1 – 30 day 2 – 30 day	Drug and Alcohol Policy Assaultive Behaviour

SUSPENSION REPORT – SEMESTER ONE – 2015/2016

There were seventy six (76) suspensions reported in the first semester of 2015/2016; fifteen (15) in elementary schools and sixty one (61) in senior high schools.

Appendix D includes details of the school suspensions, breaking them down by category and/or days of consequence.

ENGLISH AS AN ADDITIONAL LANGUAGE (EAL) ENROLMENT UPDATE / JANUARY 31, 2016

Currently the Brandon School Division has 1310 English as an Additional Language (EAL) students.

- 16 new registrations were received from January 1 – 31, 2016;
- 6 students left the Brandon School Division from January 1 – 31, 2016.

The number of new EAL registrations received to date for the 2015/2016 school year is as follows:

Month of Registration	Number of New EAL Registrations Received
September 2015	178
October 2015	17
November 2015	18
December 2015	5
January 2016	16
Total	234

The current school totals for *continuing students* are as follows:

	Current Total	Students who have left the Division 2015/2016	Students who have left the Division 2014/2015	EAL Discontinued (Stage 5+) 2015/2016	EAL Discontinued (Stage 5+) 2014/2015
Alexander	3		1		
Betty Gibson	123	3	6		
Crocus Plains	83	6	30	82	115
Earl Oxford	65	5	6		
George Fitton	100	9	9		
Green Acres	23		3		
Harrison	5				
J.R. Reid	41	3	3		
King George	104	3	6		
Kirkcaldy Heights	34	2	3		
Linden Lanes	32				
Meadows	96	5	15		
Neelin	38	7	7		
New Era	125	13	4		
O'Kelly	26	5	2		
Riverheights	109	2	5		
Riverview	42	1	2		
Spring Valley	32				
St. Augustine	50	1	1		

	Current Total	Students who have left the Division 2015/2016	Students who have left the Division 2014/2015	EAL Discontinued (Stage 5+) 2015/2016	EAL Discontinued (Stage 5+) 2014/2015
Valleyview Centennial	14	3			
Vincent Massey	109	6	7	45	38
Waverly Park	56	2			
Total	1310	76	110	127	153

The number of students who left Brandon School Division from January 1 – 31, 2016 is six (6). Of these students:

- three (3) moved out of province; and
- three (3) moved back to their home country.

Four (4) students changed catchment areas from January 1 – 31, 2016.

4. CORRESPONDENCE

For Information..... D. Michaels

CORRESPONDENCE RECEIVED FROM JAMES ALLUM, MINISTER OF EDUCATION AND ADVANCED LEARNING

The following correspondence has been received from James Allum, Minister of Education and Advanced Learning (as sent to Betty Gibson School, Crocus Plains Regional Secondary School, and École Harrison):

Thank you for your application for a Manitoba Music Month Grant. I am pleased to inform you that (\$400 - Betty Gibson School; \$400 – Crocus Plains Regional Secondary School; and \$400 – École Harrison) has been awarded to your school. A cheque for this amount is enclosed.

This amount is the maximum awarded for the 2015-2016 Music Month Grant due to an unprecedented number of successful Music Month grant applications. Manitoba Education and Advanced Learning has been able to fund a wide variety of projects in all regions of the province. The positive, enthusiastic response to the Music Month grant is indicative of the creativity and commitment of Manitoba's music educators

CORRESPONDENCE RECEIVED FROM JAMES ALLUM, MINISTER OF EDUCATION AND ADVANCED LEARNING

The following correspondence has been received from James Allum, Minister of Education and Advanced Learning (as sent to George Fitton School and St. Augustine School):

Thank you for your application for a Manitoba Music Month Grant. I am pleased to inform you that (\$200 – George Fitton School and \$200 – St. Augustine School) has been awarded to your school. A cheque for this amount is enclosed.

An unprecedented number of successful Music Month grant applications were received for 2015-2016; grant criteria along with consideration of previous grant funding were used to prioritize grant applications. Manitoba Education and Advanced Learning has been able to fund a wide variety of projects in all regions of the province. The positive, enthusiastic response to the Music Month grant is indicative of the creativity and commitment of Manitoba's music educators.

**2016-2017 PRELIMINARY BUDGET
SUMMARY OF BUDGET DAY DECISIONS**

Brandon School Division Special Levy

Special Levy 2016
Special Levy 2015
Net Dollar Inc.
Net Percent Change

Special Levy	Mill Rate
44,396,241	14.631
41,542,953	15.504
2,853,288	(0.873)
6.87%	-5.628%

FTE	Approved
24.00	1,674,900

ITEM(S)	COSTS					Budget Day Calculations		
	FTE	Staff	Supplies	Others	Total	FTE	Approved	Comments
<u>Trustee/Board Committee Budget Requests/Reductions</u>								
Transfer from Bus Reserves for Bus Purchases					-		(188,700)	
					-			
	-	-	-	-	-	-	(188,700)	
New School				350,000	350,000		350,000	
Deferred needs identified in the Ameresco report				250,000	250,000		250,000	
	-	-	-	600,000	600,000	-	600,000	
Comprehensive review and redevelopment of the job evaluation system be conducted by an external firm		150,000			150,000		-	Reallocate from existing budget line
Full Day - Every Day Kindergarten at King George	3.00	141,400	11,000		152,400	3.00	152,400	
Full Day - Every Day Kindergarten at Valleyview	1.50	70,700	5,500		76,200	1.50	76,200	
Resources required to extend hours of operation for the Neelin High School Off-Campus Program for year 1 of implementation	2.00	125,200		2,300	127,500	2.00	127,500	
Additional 2 teaching positions to the Neelin High School Off-Campus Program	2.00	171,600			171,600	-	-	
Social Worker to assist under achieving Aboriginal and low income students	1.00	85,800		4,300	90,100	-	-	
Additional 2 Teacher Specialists in area of literacy and numeracy	2.00	171,600			171,600	-	-	
Increase Professional Development budget				250,000	250,000	-	-	
International Anti-bullying Conference in Dublin, Ireland				10,000	10,000	-	-	
Bus monitoring on every bus route and on buses used for transporting band students	31.45	799,100			799,100	-	-	
Support for Food for Thought Program	1.60	33,400		8,000	41,400	1.60	41,400	
	44.55	1,748,800	16,500	274,600	2,039,900	8.10	397,500	

**2016-2017 PRELIMINARY BUDGET
SUMMARY OF BUDGET DAY DECISIONS**

ITEM(S)	COSTS					Budget Day Calculations		
	FTE	Staff	Supplies	Others	Total	FTE	Approved	Comments
Provide financial resources for Youth Revolution activities.				30,000	30,000		30,000	
Increase Friends of Education budget to \$5,000				2,000	2,000		-	
Bullying prevention posters			1,000		1,000			use alternative method for message, referred to Sr. Administration
	-	-	1,000	32,000	33,000	-	30,000	
Total Trustee/Board Committee Budget Requests	44.55	1,748,800	17,500	906,600	2,672,900	8.10	838,800	
<u>Senior Administration Sustainability Requests</u>					-			
Request for 2 new bus routes	3.00	79,000		33,000	112,000	3.00	112,000	
Video surveillance hardware for bus fleet				188,700	188,700		188,700	
	3.00	79,000	-	221,700	300,700	3.00	300,700	
Additional Educational Assistants - Appropriate Educational Programming (AEP)	10.00	257,000			257,000	10.00	257,000	
Increase in professional development budget for Support Staff				192,500	192,500		96,300	
Increase HSLs from 2.5 to 4 hours at Earl Oxford, Riverheights and Valleyview Schools	0.90	21,000			21,000	0.90	21,000	
Full time Administrative Assistant at Alexander School	0.50	20,100			20,100	0.50	20,100	
Library technician at École secondaire Neelin High School	0.50	13,100			13,100	0.50	13,100	
Electrician with vehicle	1.00	72,200		48,200	120,400	1.00	120,400	
	12.90	383,400	-	240,700	624,100	12.90	527,900	
Transportation to Provincial athletic championships (MHSAA)				7,500	7,500		7,500	
	-	-	-	7,500	7,500	-	7,500	
Total Senior Administration Sustainability Requests	15.90	462,400	-	469,900	932,300	15.90	836,100	
Total Budget and Sustainability Requests for 2016-2017	60.45	2,211,200	17,500	1,376,500	3,605,200	24.00	1,674,900	

Brandon School Division
Preliminary Budget 2016-2017

Education Property Tax on a Home valued at \$251,325 in 2016



Brandon School Division Tax

	2015	2016	\$ Change	% Change
Assessed Value*	\$ 225,000	\$ 251,325	26,325	11.70%
Portioned Value @ 45%	101,250	113,096		
Mill Rate	15.504	14.631	(0.873)	-5.63%
Total School Taxes	\$ 1,569.78	\$ 1,654.76	84.98	5.41%
Annual				\$ 84.98
Monthly				\$ 7.08

250 Vesey Street, New York, NY 10281

T 212 713-8000 F 212 713-8255 www.collegeboard.org

January 12, 2016

Bruce Shamray
Vincent Massey High School
715 McDiarmid Dr
Brandon, MB, Canada R7B 2H7

Dear Bruce Shamray,

I am writing to share some exciting news about one of your students. Seth Friesen's performance on the AP Calculus AB Exam in May 2015 was so superior that it falls into a rather select category.

As you know, Advanced Placement Exams are scored on a scale of 1 to 5, where a 5 is equivalent to a grade of A in the corresponding college course. Seth not only received the top score of 5 but was one of 12 students in the world to earn every point possible on the AP Calculus AB Exam, receiving the maximum score on each portion of the exam.

This outstanding accomplishment is likely a direct reflection of the top quality education being offered at Vincent Massey High School. We applaud Seth's hard work and also the AP teacher responsible for engaging students and enabling them to excel in a college-level course.

We hope you will take the opportunity to celebrate this remarkable achievement with the students, teachers, and the AP Coordinator at your school. And should you wish to share this news with local media in your area, we have attached some recommendations on how to do so.

Congratulations once again.

Sincerely,

Trevor Packer
Senior Vice President, AP and Instruction
The College Board

K-12 Suspension Report Semester 1 2015/2016

Category of Suspension							
School	Weapons	Gangs	Drug and Alcohol	Assaultive Behaviour	Cyberbullying	Unacceptable Behaviour	Total # of Suspensions
Alexander	0	0	0	1	0	0	1
Betty Gibson	0	0	0	1	0	0	1
Crocus Plains	0	0	6	25	0	5	36
Earl Oxford	0	0	0	1	0	2	3
George Fitton	0	0	0	0	0	0	0
Green Acres	0	0	0	0	0	0	0
Harrison	0	0	0	0	0	0	0
J.R. Reid	0	0	0	0	0	0	0
King George	0	0	0	0	0	2	2
Kirkcaldy Heights	0	0	0	0	0	0	0
Linden Lanes	0	0	0	0	0	0	0
Meadows	0	0	0	0	0	4	4
Neelin	0	0	0	6	0	9	15
New Era	0	0	3	0	0	0	3
O'Kelly	0	0	0	1	0	0	1
Riverheights	0	0	0	0	0	0	0
Riverview	0	0	0	0	0	0	0
St. Augustine	0	0	0	0	0	0	0
Valleyview	0	0	0	0	0	0	0
Vincent Massey	1	0	2	2	0	5	10
Waverly Park	0	0	0	0	0	0	0
Combined Total for K-12 Schools	1	0	11	37	0	27	76

Suspensions, According to # of Days Consequence

# of Days Consequence	Crocus Plains	Neelin	Vincent Massey	Total High School By # of Days	Total K-8 Schools By # of Days
3 Days	0	5	0	5	13
4-6 Days	28	8	10	46	2
7-10 Days	0	2	0	2	0
11-15 Days	3	0	0	3	0
16-20 Days	3	0	0	3	0
21-30 Days	2	0	0	2	0
Total # of K-12 Suspensions	36	15	10	61	15
Combined Total (Total # of Suspensions K-12)	76				